

Dance Collective Payment Policy 2026–2027

Introduction

Thank you for choosing to enrol in our dance school. This Payment Policy sets out the guidelines and procedures for tuition fees, class payments, and related services. Please read this policy carefully. If you have any questions or require clarification, our administration team will be happy to assist you.

Tuition Fees

Tuition fees are payable in advance for each term. Payment schedules and due dates will be communicated prior to the start of term and must be met to secure a student's place in class. Payments can be made via cash and bank transfer (BACS). Any transaction fees charged by the chosen payment method are the responsibility of the payee.

Late Payments

Payments not received by the due date may be subject to a late fee as outlined in our fee structure. Continued non-payment may result in suspension from classes, rehearsals, or performances until the outstanding balance is settled.

Refunds and Withdrawals

All requests for withdrawals must be submitted in writing to the school administration. We require a full term's notice when leaving a class or the school. Refund eligibility will depend on the timing of the request in line with our cancellation policy. Registration fees, costume costs, and other non-refundable charges will not be reimbursed. For withdrawals after the term has begun, tuition fees may be prorated only where appropriate and at the school's discretion.

Additional Charges

Additional charges may apply for items and services such as costumes, performance entry fees, competition expenses, examinations, and other optional activities. These charges will be communicated in advance, and payment will be due by the specified deadline.

Communication and Notices

Payment reminders, due dates, and any changes to the fee structure will be communicated via email. It is the responsibility of parents, guardians to keep their contact details up to date to ensure they receive all relevant notices.

Disputed Charges

In the event of a payment discrepancy or dispute, parents or guardians should contact the administration promptly. The matter will be reviewed in a fair and timely manner, with the aim of reaching a resolution as quickly as possible.

Acknowledgement

By enrolling in our dance school and making payment for tuition or related services, students, parents, and guardians agree to abide by the terms of this Payment Policy for the 2026–2027 season.